

Sample #2:
Rapid Testing Checklist for Clinic Room Set-Up

Inventory Needed in Preparation for Rapid Testing
Testing Supplies: According to Product Insert
<div style="margin-bottom: 10px;"><input type="checkbox"/> Product Kits (device pouch)</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> _____</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> _____</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Thermometer</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Timer</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Barrier (provide a clean testing area)</div> <div style="margin-bottom: 10px;">For Blood testing</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Alcohol Pads, Gauze, Band-Aids</div> <div style="margin-bottom: 10px;">For disposal of Biohazardous waste</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Sharps Container</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Biohazard Bag</div> <div style="margin-bottom: 10px;">For infection control</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Gloves</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Hand Sanitizer (if no sink is available)</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Antiseptic Wipes</div> <div style="margin-bottom: 10px;">For transport only</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Cooler</div>
Paperwork:
<div style="margin-bottom: 10px;"><input type="checkbox"/> Data (CTS) forms (if applicable)</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Client Information Sheets</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Informed Consent Forms</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Test Result Log</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Clinic Schedule</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Client Note Form</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Lab Result Form</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Appointment Card (for confirmatory testing)</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Referral information and other pamphlets</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Labels</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Specimen Track Logs</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Temperature Logs</div>
Additional Testing Supplies:
<div style="margin-bottom: 10px;"><input type="checkbox"/> Needles</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Vacutainer Holders</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Tourniquet</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Blood Tubes</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> OraSure Kits</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Laboratory Mailers (to send specimens for confirmation)</div>